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Overview and Scrutiny Committee

Held at Council Chamber, Ryedale House, Malton
on Thursday 15 December 2011

Present

Councillors Wainwright (Chairman), Mrs Shields (Vice-Chairman), Raper, Windress, Arnold, Hawkins and Ward

In Attendance

Clare Slater, Paul Cresswell, James Ingham and Sue Shuttleworth

Alistair Lince (Deloitte)

Minutes

116 **Apologies for absence**

There were no apologies for absence.

117 **Minutes of the Meeting held on the 6 October 2011**

The minutes of a meeting of the Overview & Scrutiny Committee held on 8 October 2011 were presented.

Resolved

That the minutes of a meeting of the Overview & Scrutiny Committee held on 8 October 2011 be approved and signed by the Chairman as a correct record.

118 **Urgent Business**

The Chairman reported that there was one item of urgent business to be considered at the meeting relating to the start time of meetings of the Committee.

119 **Declarations of Interest**

There were no declarations of interest received.

120 **Annual Audit Letter on the 2010/11 Audit**

Alistair Lince (Deloitte) submitted the Annual Audit Letter on the 2010/11 Audit November 2011.

The report was presented under the following headings:

- Key Messages
- Purpose, responsibilities and scope
- The audit of the accounts
- Value for money
- Other matters
- Closing Remarks.

Resolved

That the report be received.

121 **Treasury Management Mid-Year Review**

The Corporate Director (s151) submitted a report (previously circulated) on the treasury management activities to date for the financial year 2011/12 in accordance with the Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management (the Code).

Resolved

That the report be received and that the mid-year performance of the in-house and externally managed funds to date be noted.

122 **Internal Audit Quarter 2 and Report**

The Corporate Director (s151) submitted a report (previously circulated) presenting the Interim Internal Audit Report covering the period to 30 November 2011 from the North Yorkshire Audit Partnership.

Resolved

That the Interim Internal Audit Report outlining progress against the approved internal audit plan be noted.

123 **Annual Governance Statement Action Plan**

The Corporate Director (s151) submitted a report (previously circulated) in which Members were informed on progress with the actions identified in the 2010-11 AGS action plan.

Resolved

That the report be received and that the progress with identified actions in the 2010-11 AGS action plan be noted.

124 **Customer Complaints Received Quarter 2 (2011/12)**

The Customer Services and Benefits Manager submitted a report (previously circulated) informing Members of the number and type of complaints received under the Council's complaint procedure for the period July-September 2011.

Resolved

That the report be received.

125 **Risk Strategy Annual Review**

The Head of Transformation submitted a report (previously circulated) presenting the annual review of the Risk Management Strategy.

Resolved

That the content of the annual review of the Risk Management Strategy be noted and that the deletion of the action relating to the appointment of a Member Champion for Risk (refCSR07) be approved.

126 **Service Risk Register - Organisational Development**

The ICT Manager presented a report (previously circulated) giving details of the Service Risk Register for those services under the Head of Organisational Development.

Members reviewed the risk register and it was

Resolved

That the report be received.

127 **Scrutiny Reviews Progress Report - 'Post Offices' and 'A Sustainable Community and Voluntary Sector'**

The Head of Transformation submitted a report (previously circulated) presenting the final report of the scrutiny review on Post Offices currently being undertaken and establishing the Terms of Reference for the next review

– “Supporting a Sustainable Voluntary and Community Sector (VCS) in Ryedale”.

The report was discussed in detail and a number of minor amendments to the Terms of Reference for the next review were suggested.

Resolved

That the report be received and that

- (a) The recommendations for the Post Offices Scrutiny Review be agreed
- (b) Subject to the amendments as agreed, the Terms of Reference for the scrutiny review “Supporting a Sustainable Voluntary and Community Sector (VCS) in Ryedale” be approved
- (c) Councillors Arnold, Raper, Mrs Shields and Ms Ward be appointed to the Task Group
- (d) The first meeting of the Task Group be held on 23 January 2012

128 **Decisions from other Committees**

A report (previously circulated) listing decisions taken by the Commissioning Board on 24 November 2011 was presented.

In addition, a report listing decisions taken by the Policy & Resources Committee on 8 December 2011 was circulated at the meeting.

Resolved

That the report be received.

129 **Any other business that the Chairman decides is urgent.**

The Chairman proposed that future meetings of the Committee should commence at 6.30pm.

Resolved

That future meetings of the Overview & Scrutiny Committee commence at 6.30pm.

The Chairman declared the meeting closed at 7.40pm.